



**THE UNITED REPUBLIC OF TANZANIA  
PRESIDENT'S OFFICE  
PUBLIC SERVICE MANAGEMENT  
TANZANIA PUBLIC SERVICE COLLEGE  
MTWARA CAMPUS**



P.O. BOX 1051, Mtwara, Tanzania  
Tel: +255-23-2333300  
Fax: +255-23-2333300

Website: [www.tpscmtwara.ac.tz](http://www.tpscmtwara.ac.tz)  
Email: [info@tpscmtwara.ac.tz](mailto:info@tpscmtwara.ac.tz)

Affix  
Passport  
size picture

**APPLICATION FORM:**

1. Application for Academic Year (e.g. January, 2017).....
2. Course Name: .....
3. **PERSONAL INFORMATION:** (Full names as appears in your Academic Certificates)  
 First Name..... Middle Name..... Surname.....  
 Date of Birth ..... Place of birth ..... Gender.....  
 Do you have any physical disability (yes/No) – If yes state.....  
 Mobile Phone Number ..... E-mail .....

*NB: The Names entered on this Form should be the same as those on your Academic certificate(s)*

**4. COURSES SELECTION**

Kindly indicate one course (Tick (v)) you are applying in the following courses/programme

**Note:** Basic Technician Certificate courses are for **Form Four** students with **FOUR PASSES** in their Form Four certificate (not in religious subjects)

Ordinary Diploma courses are for **Form Six** students with **ONE Principal PASS** and **ONE subsidiary** in their Form Six certificates accompanied with Form Four certificates with **FOUR PASSES** (not in religious subjects) **OR** students with Form Four Certificate with **FOUR PASSES** (not in religious subjects) and a Basic Technician Certificate in relevant course from any College registered by NACTE.

SN	COURSE NAME	LEVEL	
		ORDINARY DIPLOMA 24 Months (TICK)	BASIC TECHNICIAN CERTIFICATE 12 Months (TICK)
1	Human Resource Management		
2	Secretarial Studies		
3	Records Management		
4	Public Administration		
5	Procurement and Supplies Management		
6	Information Technology		

**5. EDUCATION BACKGROUND** (to be filled by the applicant)

Please indicate the education history in section below: (please indicate all Secondary school/college you have attended.) The submission of falsified transcript may result in denial of Admission/re-admission.

**I. SECONDARY EDUCATION: (O Level or A level Education)**

S/N	Name Of School	Index No.	Year Completed	Award
1				
2				
3				

Attach photocopies of Secondary Certificate at the end of this form

**II. COLLEGE EDUCATION**

S/N	Name of College	Date Completed	Award
1			
2			
3			

Attach photocopies Certificate of College Education at the end of this form.

**6. Information on Sponsor/Guardian/Parent**

Name of Sponsor (Employer, Guardian/Parent).....

P.O. Box ..... City/Region .....

Country ..... Phone number.....

Mobile number .....

I commit myself that I will pay all the fees ..... For (Student Name).....

Title .....

Signature ..... Official Stamp ..... Date.....

**7. For office use ONLY** (To be filled by the Admission officer)

The process of registration for the applicant has been viewed and admission is granted/not granted .....

Name of Admission officer .....

Signature .....

Date .....

**NB:** College Bank Account (CRDB Mtwara Branch) Account N0. 01J1019909102,

Account Name “Tanzania Public Service College”